

# South East u3a Forum Summer School - University of Chichester

## 7<sup>th</sup> September to 10<sup>th</sup> September 2026

Run by The South East u3a Forum (The Forum) for all u3a Members

### BOOKING INFORMATION AND CONDITIONS

Please read the notes below **thoroughly**, **before** completing the Booking Form

#### 1. Application Form

- One Form to be completed by each applicant
- Please ensure that the first name you write in the form is the one you wish to have on your name badge
- Couples; please complete one form per person

#### 2. Accommodation and Accessibility

Details of the accommodation available is shown on the [General Information Sheet](#).

- All delegates must be able to participate in the event **independently** and take **full responsibility** for themselves.
- All accommodation is **SINGLE - Standard or En-suite**; University design - **NOT** even 2\*.
- **En-suite** rooms have an integral shower room with wash basin and toilet and are in groups of 4, sharing a communal kitchen. Each room has tea/coffee making facilities with small kettle & mug.
- **Standard** rooms have a wash basin and are in groups of 6 sharing a bathroom, shower, toilet facilities, with a kettle in the communal kitchen. Tea, coffee & mug provided in the room. They **DO NOT** have lifts and are **NOT** recommended for those with significant mobility issues.
- **Amenities - Towels and bed linens are provided, with hairdryers and hangers available from Reception.** All rooms have Wi-Fi and are a few minutes' walk from the self-service restaurant, quads and teaching blocks. All routes are on the level.
- **Accessibility** – Wheelchair, Motorised Scooters, Walking Aid users and those with **LIMITED** mobility, **visual impairment**, please contact the Team Leader **Linda** **BEFORE BOOKING** by email: [seforums Summerschool@outlook.com](mailto:seforums Summerschool@outlook.com) OR phone: **07714 674245**

#### 3. Booking a Course

- Please enter your preferred course and then enter your 2<sup>nd</sup> choice course. If you have doubts about your 2<sup>nd</sup> choice, it's best to leave that blank.
- In the event that your 1<sup>st</sup> choice course is full, you will be offered your 2<sup>nd</sup> choice course (subject to capacity).
- If for any reason your 1<sup>st</sup> choice course is cancelled, you will be offered an alternative. If this is not acceptable, you will be offered a refund.
- In the unlikely event that a tutor is not available on Day 1, you will be offered a place on alternative course/s.

#### 4. The Programme

- Details of the Daily Programme of events is **issued by post** in August.

#### 5. Fees and Payment details

a) **Fees** - Standard and En-suite accommodation includes all meals and coffee/tea break refreshments

En-Suite Accommodation	<b>£390.00</b>	Standard Accommodation	<b>£360.00</b>
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Non-Residential includes lunch and coffee/tea break refreshments

Course <b>with</b> evening meal	<b>£220.00</b>	Course with <b>NO</b> evening meal	<b>£175.00</b>
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b) **Payment Details:** A deposit of **£75.00** is required to confirm your place at Summer School.

Deposits only refundable if **no** course available.

- **##** Payments **should be** made by **Bank Transfer to: Account name:** South East U3A Forum: **Sort Code:** 20-12-80 (Barclays Bank): **Account No:** 80070076: **Ref:** Your Surname with Initial.
- **##** Booking Forms and cheque payments by post are **no longer** accepted. Please find a friend or family member to help with the On-Line Booking Form and bank transfer payment, if this is not possible, please call **Linda** on **07714 674245**.

c) **Final Payments must** be paid by **15<sup>th</sup> July 2026**. Reminder issued 2 weeks before this date.

d) **Refunds:** A full refund will be made if the school is cancelled. If a tutor is unavailable on the first day of Summer School, we will cancel the course and offer a full refund, or transfer you to another course if places are available, and if accepted, no refund will be made. Once booked, deposits and balances may only be refunded if the event is cancelled, or at the discretion of the Forum.

**General Enquiries:** Email: [seforums Summerschool@outlook.com](mailto:seforums Summerschool@outlook.com)

**Phone:** **07714 674245**

**Booking Enquiries:** Email: [sebook Summerschool@gmail.com](mailto:sebook Summerschool@gmail.com)